

TISBURY PARISH COUNCIL PUBLICATION SCHEME

All information is generally available as hard copy or by downloading from the website.

Hard copies will cost £0.05 per sheet plus the cost of packaging and postage by 2nd class Royal Mail, i.e. the actual cost.

There may also be a Statutory Fee in accordance with any relevant legislation.

Information available:

Class1 - Who we are and what we do - current information only.

Who's who on the Council and its Committees

Contact details for Parish Clerk and Council members

Location of Parish Council office and accessibility details

Staffing structure

Class 2 – What we spend and how we spend it

Annual return form and report by auditor

Finalised budget

Precept

Financial Standing Orders and Regulations

Grants given and received

List of current contracts awarded and value of contract

Payments in excess of £100

Class 3 – What our priorities are and how we are doing

TisPlan – the Tisbury Neighbourhood Plan

Vision Statement – last updated in 2014

Class 4 – How we make decisions

Timetable of meetings

Agendas of meetings

Minutes of meetings

Reports presented to council meetings

Responses to planning applications

Class 5 – Our policies and procedures

Policies and procedures for the conduct of council business:

Procedural standing orders

Terms of reference for Committees

Delegated authority in respect of Officers

Code of Conduct

Current Policy statements:

Child Protection Policy
Disciplinary Policy
Grievance Policy
Use of Information and Communication Technology
Dealing with the Media Policy
Complaints Policy
Equal Opportunities Policy
Consultation Policy
Dispensations Policy
Pre-Planning Application Advice Policy
Health and Safety Policy
Investment Policy
Play Area Policy
Privacy policy
Email privacy policy

Class 6 – Lists and Registers - currently maintained lists and registers only.

Assets register
Register of members' interests
Register of gifts and hospitality

Class 7 – current facilities we offer:

Allotments – provided by the Weaveland Road Allotments Association
Burial ground – provided jointly with West Tisbury Parish Council
Playing fields and recreational facilities
Seating, litter bins and memorials
Public conveniences - leased from Wiltshire Council
Car park – leased from Wiltshire Council

Contact details:

Parish Clerk and Responsible Financial Officer
The Reading Room
High Street
TISBURY.
SP3 6LD

07388 376240 / 01747 260088 – please leave a message if necessary.